

**EPPING FOREST DISTRICT COUNCIL  
DISTRICT DEVELOPMENT MANAGEMENT COMMITTEE MEETING  
MINUTES**

**Wednesday 19 April 2023, 7.00 pm - 8.05 pm**

**Council Chamber - Civic Offices**

<b>Members Present:</b>	Councillors P Keska (Chairman), S Heap, S Heather, H Kane, H Kauffman, T Matthews, R Morgan, C C Pond, J M Whitehouse, K Williamson and S Kane
<b>Apologies:</b>	Councillor(s) R Baldwin, H Brady, I Hadley and S Patel
<b>Officers In Attendance:</b>	A Marx (Development Manager Service Manager (Planning)), G Woodhall (Team Manager - Democratic & Electoral Services), N Cole (Corporate Communications Officer) and N Finney (Interim Implementation Team Manager)
<b>Officers In Attendance (Virtually):</b>	V Messenger (Democratic Services Officer)

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**[A RECORDING OF THE MEETING IS AVAILABLE FOR REPEATED VIEWING](#)**

**49 WEBCASTING INTRODUCTION**

On behalf of the Chairman, the Team Manager for Democratic & Electoral Services made a short address to remind everyone present that the meeting would be broadcast live to the internet, and that the Council had adopted a protocol for the webcasting of its meetings.

**50 ADVICE FOR PUBLIC & SPEAKERS AT PLANNING COMMITTEES**

The Chairman welcomed members of the public to the meeting and outlined the procedures and arrangements adopted by the Council to enable persons to address the Committee when determining applications for planning permission.

**51 SUBSTITUTE MEMBERS**

The Committee was advised that the following substitute member had been appointed for the meeting:

- (a) Councillor S Kane for Councillor I Hadley.

**52 DECLARATIONS OF INTEREST**

No declarations of interest were made by members of the Committee, pursuant to the Council's Code of Member Conduct.

**53 MINUTES**

**RESOLVED:**

- (1) That the minutes of the meeting of the Committee held on 18 January 2023 be

taken as read and signed by the Chairman as a correct record.

#### 54 SITE VISITS

Cllr K Williamson proposed a site visit for agenda item 11, EPF/1974/22 at Land adjacent to Harlow Road, Roydon, which was seconded by Cllr R Morgan.

**Resolved:**

- (1) That planning application EPF/1974/22 for a Solar Farm on land adjacent to Harlow Road in Roydon be deferred pending a site visit by the Committee.

#### 55 EPPING FOREST DISTRICT LOCAL PLAN SUBMISSION VERSION - PLANNING POLICY BRIEFING NOTE

The Committee was reminded that a briefing note had been prepared to ensure that a consistent approach was taken to the provision of planning policy advice, following the publication of the Epping Forest District Local Plan Submission Version (LPSV) on 18 December 2017 and the Main Modifications to the LPSV which had been published for consultation on 15 July 2021. Members were advised that the primary purpose of the briefing note was to inform development management activities and to provide assistance for Councillors, Officers, Applicants, Planning Agents and other persons involved in the development management process.

The Committee was advised that, as the Local Plan had now been approved by the Council, there was no longer any need for this item to appear on the agenda for future planning meetings.

**Resolved:**

- (1) That the Planning Policy Briefing Note for the Epping Forest District Local Plan Submission Version be noted.

#### 56 PLANNING APPLICATION EPF/1400/20 - EPPING UPPER CLAPTON RUGBY CLUB, 61 UPLAND ROAD, EPPING UPLAND CM16 6NL

This application was [approved with conditions and subject to a Section 106 Legal Agreement](#).

#### 57 PLANNING APPLICATION EPF/1869/21 - WALTHAM ABBEY SWIMMING POOL, ROUNDHILLS, WALTHAM ABBEY EN9 1UP

This application was [approved with conditions and subject to a Section 106 Legal Agreement](#).

#### 58 PLANNING APPLICATION EPF/1974/22 - LAND ADJACENT TO HARLOW ROAD, ROYDON, HARLOW

This application was deferred pending a site visit by the Sub-Committee.

#### 59 ANY OTHER BUSINESS

It was noted that there was no other urgent business for consideration by the Committee.

**60 EXCLUSION OF PUBLIC AND PRESS**

The Committee noted that there was no business which necessitated the exclusion of the public and press from the meeting.

**CHAIRMAN**